

Identify Goals and Objectives

Identify 1-2 goals for your Listening Session then write 3-5 objectives for each goal.

Goal 1 -	
Objectives	

Goal 2 -	
Objectives	

Identify Roles

Identify a facilitator and any other needed roles, such as a notetaker, and then list supports that may be necessary.

Role	Person Responsible	Supports
Facilitator		
Notetaker		
Other		

Engage Youth and Young Adults

Begin brainstorming names of youth and young adults who would be good partners in the continued planning process.

Product Creation

What products/forms do you need to create for your Listening Session to be successful? What supports do you need to create those products?

Need	Person Responsible	Supports
Advertising Forms		
Permission/ Consent Forms		
Other		

Six Key Components and Level Setting

Take a few moments to review the Six Key Components and Level Setting in the Listening Session Toolkit. Below identify any barriers or needs you may have navigating the Key Components or Level Setting.

Component/ Level Setting	Barrier	Support Needs

Develop Listening Session Questions

Below begin brainstorming questions that will help you achieve the goals and objectives of your Listening Session, while encouraging authentic participation.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.